

### Summary of School Rules

This document provides a summary of our school rules. A detailed version can be found under the policies section of the school website. There are, of course, consequences for negative behaviour, but as a school we strongly believe in celebrating positive student outcomes and behaviour. As such, it is important that students also familiarise themselves with the various ways the school recognises achievement and celebrates positivity.

<b>1. Missing Lessons</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence (options)</b>
a) Discussion between student and subject teacher and/or Form Tutor / Head of Key Stage. b) Unless suitable explanation provided the student must attend an afternoon c) If an unauthorised absence from lessons or unsatisfactory standard of work, the student will be required to attend a detention to catch up on the work missed	Saturday Detention/Parent meeting	a) Saturday Detention/ loss of weekend leave b) Disciplinary meeting with Head of Key Stage to discuss further sanction (which might include an Exclusion (fixed term) c) Students may be placed on Green Card d) Fixed term exclusion if problem persists. e) Referral to counsellor or external support agencies.

<b>2. Academic Honesty</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
Disciplinary meeting with Head of Department and/or Head of Key Stage to decide if Exclusion (Fixed term) is appropriate, or whether there is more suitable sanction.	(a) Exclusion (Fixed term) (b) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment	Exclusion (Permanent)

<b>3. Uniform</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
a) Discussion with Student and Form Tutor / Head of Key Stage. b) Afternoon detention.	a) Afternoon detention. b) Contact home to inform parent/guardian. c) Student may be sent home to change	a) Saturday detention/loss of town leave b) Student may be sent home to change c) Fixed term exclusion may occur if problem persists after 3 <sup>rd</sup> offence

<b>4. Lack of Prep</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
a) Discussion with teacher. b) If explanation is unsatisfactory, afternoon detention (after PM break)	Afternoon detention (after PM break)	a) Saturday detention / parents contacted Continued lack of work may lead to exclusion

<b>5. Co-curricular non attendance</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
a) Discussion between student and subject teacher and/or Form Tutor / Head of Key Stage. b) Unless suitable explanation provided the student must attend an afternoon detention (after pm break) c) If an unauthorised absence from lessons or unsatisfactory standard of work, the student will be required to attend a detention to catch up on the work missed	Saturday Detention/Parent meeting	a) Saturday Detention/ loss of weekend leave b) Disciplinary meeting with Head of Key Stage to discuss further sanction (which might include an Exclusion (fixed term) c) Students will be placed on Green Card d) Fixed term exclusion if problem persists. e) Referral to counsellor or external support agencies.

<b>6. Missing Friday Assembly</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
Afternoon Detention/ Contact Parents	Saturday detention plus loss of weekend leave and letter home	Fixed term exclusion

<b>7. General behaviour expectations</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
<ul style="list-style-type: none"> <li>a) Discussion between student and subject teacher and/or Form Tutor / Head of Key Stage.</li> <li>b) Unless suitable explanation provided the student must attend an afternoon detention (after pm break)</li> </ul>	Saturday Detention/Parent meeting	<ul style="list-style-type: none"> <li>a) Saturday Detention/ loss of weekend leave</li> <li>b) Disciplinary meeting with Head of Key Stage to discuss further sanction (which might include an Exclusion (fixed term)</li> <li>c) Students will be placed on Green Card</li> <li>d) Fixed term exclusion if problem persists.</li> <li>e) Referral to counsellor or external support agencies.</li> </ul>

<b>8. Violence and inappropriate physical behaviour</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
Disciplinary meeting will be held to discuss whether an exclusion is an appropriate sanction, or whether there is a more appropriate sanction. Parents are informed.	Exclusion (Fixed or Permanent)	Permanent exclusion

<b>9. Bullying/Peer on Peer Abuse</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
Disciplinary meeting to decide if fixed term exclusion is suitable, or whether there is more appropriate sanction	<ul style="list-style-type: none"> <li>a) Exclusion (Fixed term)</li> <li>b) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment</li> </ul>	Exclusion (Permanent)

<b>10. Theft</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>
<ul style="list-style-type: none"> <li>a) Possible Exclusion (Fixed term)</li> <li>b) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment.</li> <li>c) Parent/Guardian informed</li> </ul>	Exclusion (Fixed term/Permanent)	Exclusion (Permanent)

<b>11. Damage to Property</b>		
<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> Offence</b>	<b>3<sup>rd</sup> Offence</b>

<p>a) The student causing the damage will be required to pay for the damage</p> <p>b) Disciplinary meeting to decide if an Exclusion (Fixed term) is suitable, or whether there is a more appropriate sanction</p> <p>c) Parent/guardian informed</p>	<p>a) The student causing the damage will be required to pay for the damage;</p> <p>b) Disciplinary meeting with to decide on whether an Exclusion (Fixed term) is appropriate or whether there is a more Appropriate sanction;</p> <p>c) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment; and (d) Future town leave may be restricted or subject to special conditions for up to 2 weeks</p>	<p>a) The student causing the damage will be required to pay for the damage; and</p> <p>b) Disciplinary meeting to decide on whether an Exclusion (Fixed term) or (Permanent) is appropriate.</p>
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12. Smoking		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Smoker's reform Detention (Saturday community service plus loss of town leave for the weekend if a boarder)</p> <p>(b) Parent/Guardian informed</p>	<p>(a) Student must attend BHS to receive smoking cessation support</p> <p>(b) Smoker's reform detention/ loss of town leave for 2 weeks</p> <p>(c) The student's parents will be informed directly</p>	<p>(a) Possible Exclusion (Fixed term)</p> <p>(b) The student will be required to attend a re-integration meeting upon return to school and may be subject to a risk assessment</p> <p>(c) Future town leave may be restricted or subject to special conditions</p>

13. Alcohol consumption		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Saturday Detention/loss of town leave for 2 weeks</p> <p>b) Parents informed</p> <p>c) Risk assessment put in place and town leave may be restricted or subject to special conditions for up to 4 weeks</p> <p>d) Depending on the situation, student may be excluded.</p>	<p>a) Exclusion (Fixed term)</p> <p>b) (i) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment (ii) future town leave may be restricted or subject to special conditions for up to 6 weeks</p> <p>c) The student will be required to attend BHS to receive information on substance misuse support.</p>	<p>Exclusion (Permanent)</p>

14. Drug use - includes vaping		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) A disciplinary meeting with SMT to decide if Exclusion (Fixed term) or Exclusion (Permanent) is appropriate or if another sanction is appropriate.</p> <p>(b) If fixed term exclusion, (i) the student will be required to attend a reintegration meeting on return to school and will be subject to a risk assessment, (ii) future town leave may be restricted or subject to special conditions for up to 6 weeks.</p> <p>(c) ongoing drug testing</p>	<p>Exclusion (Permanent)</p>	

15. Use of/Possession of Weapons
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1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Disciplinary meeting to decide if fixed term or permanent exclusion is appropriate or if another sanction should be applied.</p> <p>b) If fixed term exclusion. The student will be required to attend a re-integration meeting on return to school and will be subject to a risk assessment</p>	(a) Exclusion (Permanent)	

#### 16. Inappropriate use of Mobile and electronic devices

Sanctions		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
Discussion with member of staff and item put away. If student refuses to do so, mobile phone or other electronic devices confiscated until after the end of the academic day.	<p>a) Mobile phones or other electronic devices confiscated for up to one Week.</p> <p>b) Afternoon detention.</p>	<p>a) Saturday detention</p> <p>b) Mobile phones or other electronic devices confiscated for one month and may be sent home at the parent's expense if behaviour persists further.</p>

#### 17. Inappropriate Internet access

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Internet privileges restricted for 1 week (allowed for special reason e.g. to contact family) and</p> <p>b) Confiscation of the USB internet dongles or tethering connections (to be returned at the end of term) ; and blocking of VPN site.</p> <p>c) Communication home explaining this.</p>	<p>a) Internet privileges restricted for 1 month (allowed for special reason e.g. to contact family)</p> <p>b) Confiscation of the USB internet dongles or tethering connections (to be returned at the end of term) ; and blocking of VPN site. (c) Parents informed</p>	<p>(a) Internet privileges restricted for 1 term (allowed for special reason e.g. to contact family)</p> <p>(b) Confiscation of the USB internet dongles or tethering connections (to be returned at the end of year); and blocking of VPN site.</p> <p>(c) Parents informed</p>

#### 18. Possession of/ sharing/ viewing inappropriate material

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Meeting with Safeguarding team and follow any recommendations arising from that meeting</p> <p>b) Parent/guardian may be informed</p> <p>c) A referral to relevant Local Authority service under the PREVENT duty may be made if appropriate</p> <p>d) Students may be referred to counselling services</p> <p>e) Detention or Exclusion (fixed term or permanent) may be considered depending on the circumstances</p>	<p>(a) Student required to attend counselling</p> <p>(b) Parent/guardian may be informed</p> <p>(c) A referral to relevant Local Authority service under the PREVENT duty may be made if appropriate.</p> <p>a) Detention</p> <p>b) Exclusion (either fixed or permanent) may be considered</p>	<p>a) Exclusion. Disciplinary meeting with SMT to decide if an Exclusion Fixed term or permanent is appropriate.</p> <p>b) if Exclusion (Fixed term) (i) the student re be require to attend a re-integration meeting on return to school and (ii) may be subject to a risk assessment</p>

#### 19. Inappropriate use of Key cards

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
Afternoon Detention	Saturday Detention/loss of town leave for one week	Exclusion (fixed term)

20. Out of bounds		
1 <sup>st</sup> Offence	2 <sup>nd</sup> offence	3 <sup>rd</sup> offence
<p>a) Discussion with Head of Key Stage.</p> <p>b) Afternoon or Saturday Detention/loss of town leave depending upon circumstance.</p> <p>c) If male/female boarding house protocols breached then Exclusion (Fixed term) may be considered. If this is the case the student will be required to attend a reintegration meeting on return to school and may be subject to a risk assessment.</p> <p>d) If leaving school site without permission then exclusion may be considered.</p>	<p>(a) Student may be placed on green card sheet that requires regular sign off.</p> <p>(b) Parent contact</p> <p>(c) Afternoon detention</p> <p>(d) Saturday detention</p> <p>(e) Loss of weekend leave for 2 weeks may be applicable depending on nature of OOB</p> <p>(f) Depending on nature of out of bounds, a risk assessment on future town leave will be carried out which may result in restrictions on future town leave (if appropriate to OOB)</p> <p>(g) Disciplinary meeting may be held to decide if Exclusion (Fixed term) is suitable at this stage</p>	<p>a) Saturday detention and gating may be appropriate depending on nature of OOB offence.</p> <p>b) Parent contact</p> <p>c) Exclusion may result depending on nature of OOB offence -Disciplinary meeting to decide if an Exclusion Fixed term or permanent is appropriate.</p> <p>d) If Exclusion (Fixed term) (i) the student re be require to attend a re-integration meeting on return to school and (ii) may be subject to a risk assessment</p>

21. Not following Town Leave rules		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Town leave permission revoked for 1 week plus Saturday detention</p> <p>b) A risk assessment on future town leave may be carried out which may result in restrictions on future town leave</p>	<p>(a) Gated (must have gating sheet signed) for 2 weeks plus Saturday detention for 2 weeks.</p> <p>(b) A risk assessment on future town leave may be carried out which may result in restrictions on future town leave</p>	<p>(a) any town leave revoked indefinitely</p> <p>(b) Student must be supervised at all times when in town.</p> <p>(c) Exclusion (Fixed Term or Permanent) may be considered depending on nature of breach.</p>

22. Inappropriate behaviour/unauthorised use of Swimming pool		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Banned from using the swimming pool for 1 week</p>	<p>a) Banned for using the swimming pool for 1/2 term</p>	<p>a) Banned for using the swimming pool for 1 term</p>

23. Meal time non-attendance and inappropriate access of TJ's		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>a) Matter referred to Form Tutor / Head of Key Stage / House staff (if boarder) for discussion and setting of appropriate sanction</p> <p>b) Afternoon detention</p> <p>c) Student banned from TJ's for 1 week if matter relates to TJs</p>	<p>a) Matter referred to Form Tutor / Head of Key Stage / House staff (if boarder) for discussion and setting of appropriate sanction</p> <p>b) Student banned from TJ's for 1/2 term if matter relates to TJs;</p> <p>c) Afternoon detention</p> <p>d) Student will be supervised by member of staff supervising lunch for 1 week;</p>	<p>a) Matter referred to Form Tutor / Head of Key Stage / House staff (if boarder) for discussion and setting of appropriate sanction</p> <p>b) Student banned from TJ's for 1 term if matter relates to TJs;</p> <p>c) Student will be supervised by member of staff supervising lunch for 1 week;</p> <p>d) Matter referred to welfare Committee</p>

24. Inappropriate Relationships		
1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>This is to be decided on a case by case basis, depending on the nature of the offence. Disciplinary meeting with DSL and other members of the SMT to decide on the most suitable sanction which could include detention, green card, Restriction of Town leave, gating, or Exclusion (fixed term) and counselling. It may require contacting outside agencies for support. The school acknowledges that not all relationships are consensual and will act according to the situation by providing support where appropriate. The school encourages all students to let a</p>		

member of staff know if they are receiving inappropriate messages or images from other students and will support any victims of such behaviour.

### 25. Improper use/storage of Medication

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>(a) Discussion with School Nurse and</p> <p>(b) The student will be required to surrender all medications that they have</p> <p>(c) Parent/guardian informed</p>	<p>a) Discussion with School Nurse and</p> <p>b) The student will be required to surrender all medications that they have</p> <p>c) Parent/guardian informed</p> <p>d) Afternoon Detention/ Saturday Detention/ loss of town leave</p>	<p>a) Fixed Term Exclusion</p> <p>b) The student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment</p>

### 26. Gambling

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>(a) Disciplinary meeting to decide on appropriate initial sanction</p>	<p>(a) Disciplinary meeting to decide on appropriate sanction</p> <p>(b) Student to attend counselling if appropriate</p>	<p>(a) Disciplinary meeting to decide if Fixed Term Exclusion is appropriate, or whether there is a more suitable sanction</p> <p>(b) if Fixed Term Exclusion, (i) the student will be required to attend a re-integration meeting on return to school and may be subject to a risk assessment</p>

### 27. Inappropriate use of/poor behaviour on School Transport

1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	3 <sup>rd</sup> Offence
<p>(a) Afternoon detention</p> <p>(b) Student will be required to clean any mess created and/or will be billed for any damage</p> <p>(c) Restrictions may be put in place with regards to future travel plans on school transport (d) Parent/guardian informed</p>	<p>(a) Saturday detention / loss of town leave</p> <p>(b) Student will be required to clean any mess created and/or will be billed for any damage</p> <p>(c) Restrictions may be put in place with regards to future travel plans on school transport (d) Parent/guardian informed</p>	<p>(a) Disciplinary meeting to decide if Fixed Term Exclusion is appropriate, if so, a reintegration meeting will take place.</p> <p>(b) Student will be required to clean any mess created and/or will be billed for any damage (c) Students may be excluded from travel on school transport</p> <p>(d) Parent/guardian informed</p>