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| **BUCKSWOOD SCHOOL TRIPS & VISITS RISK ASSESSMENT** |
| **Trip/Visit** |  | **Date(s)** |  |
| **Year Group(s)** |  | **Staff** |  |
| **Activity** | **Visits to Sea & Coastal Areas** |  |  |
| **No.** | **Activity Hazards** | **Risks** | **Control Measures in place****Remove/Reduce Risks to lowest levels reasonably practicable** | **Further action required?****Residual Risks acceptable?** |
| 1 | General | Being Cut-OffDrowning | PRE- TRIP Contact Coastguards, Lifeguards & Other recognised organisations & Identify following for location(s) being visited• Currents• Tides/Tidal Flows/Changes in water levels – Visit to ensure no risk of being cut-off from escape route • Sinking Sands• Waves – significant changes in heightProvide Staff & Student PRE-TRIP Briefings | FRA – Yes/NoRRA – Yes/No |
| 2 | Access to/Exit from beach/coastal areas | Slips/Trips/Falls | Select areas with safe access:Gently sloping footpaths & shorelinesHandrails on paths & steps | FRA – Yes/NoRRA – Yes/No |
| 3 | Movement along coastal areas | Slips/Trips/FallsCuts/Bruising  | PRE-TRIP InformationSlipping falling on wet rocks, seaweed etc.Wear:Suitable footwear with laces tiedSuitable clothing to protect legs, arms etc. | FRA – Yes/NoRRA – Yes/No |
| 4 | CliffsWalking along tops of Cliffs/Cliff Edges | Falls from height | PRE-TRIP InformationNot to approach unguarded/unfenced Cliff Edges | FRA – Yes/NoRRA – Yes/No |
| 5 | CliffsWalking at base of Cliffs | Rocks etc. falling from height | Ensure area being visited not prone to rock falls Do not pass Warning SignsStaff to monitor cliffs whilst visit in progress | FRA – Yes/NoRRA – Yes/No |
| 6 | Paddling in Sea | Drowning | Paddling to be subject to location specific risk assessment:Only to be permitted where there are no risks from currents; tidesNo sudden/significant changes in depth etc.Paddling to be restricted to knee depth only (based on smallest student!)Paddling only permitted within 5m of beachStaff to monitor students at all times | FRA – Yes/NoRRA – Yes/No |
| 7 | Cuts Bites/Stings | InfectionIllness | Trip Leader to avoid swimming in areas at risk from marine life• Obtain local knowledge & information on◘ Poisonous jellyfish - Yellow Flags on beaches◘ Sharks etc. - Red/White Quartered Flags◘ Weaver fish - Local knowledgeWear suitable footwear to protect against bites & stings | FRA – Yes/NoRRA – Yes/No |
| 8 | Swimming in Sea | Drowning | Generally – NO SWIMMING POLICY | FRA – Yes/NoRRA – Yes/No |
| 9 |  |  | Swimming in sea may be permitted where subject to a location specific risk assessment including:Assessment of Staff & Student swimming abilitiesLocation patrolled by Lifeguards & Lifeguards on duty at time of visitWarning & Information Flags flying:• Red Flag - No Swimming• Red/Yellow Flag - Lifeguard patrolled area• Blue Flag - Good water quality & Management• Yellow Flag - Specific hazards• Red/White Quartered Flag - Marine Life Risks• Black & White Quartered Flags - No swimming area between flags for use by windsurfers or other craft • Orange windsock - Area unsafe for airbeds etc. due to strong offshore windsNo Swimming outside patrolled areaAt least one member of staff to remain on beach monitoring students at all timesNO JUMPING OR DIVING INTO SEA OTHER THAN AT APPROVED PATROLLED LOCATIONS | FRA – Yes/NoRRA – Yes/No |
| 10 | Cuts Bites/Stings | InfectionIllness | Trip Leader to avoid swimming in areas at risk from marine life• Obtain local knowledge & information on◘ Poisonous jellyfish - Yellow Flags on beaches◘ Sharks etc. - Red/White Quartered Flags◘ Weaver fish - Local knowledgeWear suitable footwear to protect against bites & stings | FRA – Yes/NoRRA – Yes/No |
| 11 | Inclement WeatherRain/Sleet/SnowString Winds | HypothermiaIll-health | Monitor weather conditionsAdvise Staff/Students to wear suitable clothing & footwearCarry spare clothingReview/revise cancel Trip where appropriate | FRA – Yes/NoRRA – Yes/No |
| 12 | Exposure to the sun & extreme heat | Sunburn & sun strokeHeat exhaustionDehydration | Inform Staff/StudentsRisks of exposure to sun & precautions to be taken:Use suitable Sunblock ( Factor 30+) Cover up to prevent/reduce skin exposure & duration of exposureWear sun hatDrink plenty of fluids to prevent dehydrationEat properly | FRA – Yes/NoRRA – Yes/No |