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| **BUCKSWOOD SCHOOL TRIPS & VISITS RISK ASSESSMENT** | | | | | | | | |
| **Trip/Visit** | |  | | | | **Date(s)** |  | |
| **Year Group(s)** | |  | | | | **Staff** |  | |
| **Activity** | | **Visits to Sea & Coastal Areas** | | | |  |  | |
| **No.** | **Activity Hazards** | | | **Risks** | **Control Measures in place**  **Remove/Reduce Risks to lowest levels reasonably practicable** | | | **Further action required?**  **Residual Risks acceptable?** |
| 1 | General | | | Being Cut-Off  Drowning | PRE- TRIP  Contact Coastguards, Lifeguards & Other recognised organisations & Identify following for location(s) being visited  • Currents  • Tides/Tidal Flows/Changes in water levels – Visit to ensure no risk of being cut-off from escape route  • Sinking Sands  • Waves – significant changes in height  Provide Staff & Student PRE-TRIP Briefings | | | FRA – Yes/No  RRA – Yes/No |
| 2 | Access to/Exit from beach/coastal areas | | | Slips/Trips/Falls | Select areas with safe access:  Gently sloping footpaths & shorelines  Handrails on paths & steps | | | FRA – Yes/No  RRA – Yes/No |
| 3 | Movement along coastal areas | | | Slips/Trips/Falls  Cuts/Bruising | PRE-TRIP Information  Slipping falling on wet rocks, seaweed etc.  Wear:  Suitable footwear with laces tied  Suitable clothing to protect legs, arms etc. | | | FRA – Yes/No  RRA – Yes/No |
| 4 | Cliffs  Walking along tops of Cliffs/Cliff Edges | | | Falls from height | PRE-TRIP Information  Not to approach unguarded/unfenced Cliff Edges | | | FRA – Yes/No  RRA – Yes/No |
| 5 | Cliffs  Walking at base of Cliffs | | | Rocks etc. falling from height | Ensure area being visited not prone to rock falls  Do not pass Warning Signs  Staff to monitor cliffs whilst visit in progress | | | FRA – Yes/No  RRA – Yes/No |
| 6 | Paddling in Sea | | | Drowning | Paddling to be subject to location specific risk assessment:  Only to be permitted where there are no risks from currents; tides  No sudden/significant changes in depth etc.  Paddling to be restricted to knee depth only (based on smallest student!)  Paddling only permitted within 5m of beach  Staff to monitor students at all times | | | FRA – Yes/No  RRA – Yes/No |
| 7 | Cuts Bites/Stings | | | Infection  Illness | Trip Leader to avoid swimming in areas at risk from marine life  • Obtain local knowledge & information on  ◘ Poisonous jellyfish - Yellow Flags on beaches  ◘ Sharks etc. - Red/White Quartered Flags  ◘ Weaver fish - Local knowledge  Wear suitable footwear to protect against bites & stings | | | FRA – Yes/No  RRA – Yes/No |
| 8 | Swimming in Sea | | | Drowning | Generally – NO SWIMMING POLICY | | | FRA – Yes/No  RRA – Yes/No |
| 9 |  | | |  | Swimming in sea may be permitted where subject to a location specific risk assessment including:  Assessment of Staff & Student swimming abilities  Location patrolled by Lifeguards & Lifeguards on duty at time of visit  Warning & Information Flags flying:  • Red Flag - No Swimming  • Red/Yellow Flag - Lifeguard patrolled area  • Blue Flag - Good water quality & Management  • Yellow Flag - Specific hazards  • Red/White Quartered Flag - Marine Life Risks  • Black & White Quartered Flags - No swimming area between flags for use by windsurfers or other craft  • Orange windsock - Area unsafe for airbeds etc. due to strong offshore winds  No Swimming outside patrolled area  At least one member of staff to remain on beach monitoring students at all times  NO JUMPING OR DIVING INTO SEA OTHER THAN AT APPROVED PATROLLED LOCATIONS | | | FRA – Yes/No  RRA – Yes/No |
| 10 | Cuts Bites/Stings | | | Infection  Illness | Trip Leader to avoid swimming in areas at risk from marine life  • Obtain local knowledge & information on  ◘ Poisonous jellyfish - Yellow Flags on beaches  ◘ Sharks etc. - Red/White Quartered Flags  ◘ Weaver fish - Local knowledge  Wear suitable footwear to protect against bites & stings | | | FRA – Yes/No  RRA – Yes/No |
| 11 | Inclement Weather  Rain/Sleet/Snow  String Winds | | Hypothermia  Ill-health | | Monitor weather conditions  Advise Staff/Students to wear suitable clothing & footwear  Carry spare clothing  Review/revise cancel Trip where appropriate | | | FRA – Yes/No  RRA – Yes/No |
| 12 | Exposure to the sun & extreme heat | | Sunburn & sun stroke  Heat exhaustion  Dehydration | | Inform Staff/Students  Risks of exposure to sun & precautions to be taken:  Use suitable Sunblock ( Factor 30+)  Cover up to prevent/reduce skin exposure & duration of exposure  Wear sun hat  Drink plenty of fluids to prevent dehydration  Eat properly | | | FRA – Yes/No  RRA – Yes/No |