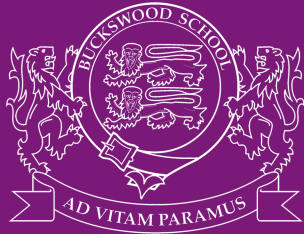


SATURDAY SCHOOL PROGRAMME FOR INDEPENDENT LEARNERS

Name	
-------------	--

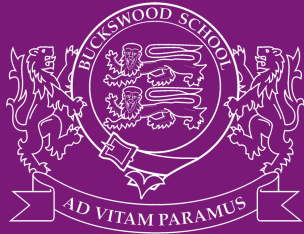
Concept	<p>This dedicated library time is a time for the young learner to use their time as independent learners, under supervision so that they can gain skills, through certificated courses in topics of interest that can be added as support documentations for their CVs or personal statements.</p> <p>Students work at their own pace on the course (s) of their choice</p>
----------------	---

Course Title	Approx. duration of course	Subject/ Department	Course Provider	Tick choice
Networking Skills Training	2 hours	Business	High Speed Training	
Business Writing Skills Training Course	2 hours	Business	High Speed Training	
Minute Taking Training Course	2 hours	Business	High Speed Training	
Communication Skills	4 hours	Business /General	High Speed Training	
PA & Secretarial Training Course	5 hours	Business	High Speed Training	
Small Business Bookkeeping Course	4 hours	Business /Accounts	High Speed Training	
Sales, Pricing and Marketing Skills Training	3 hours	Business	High Speed Training	
Starting A Business Training Course	4 hours	Business	High Speed Training	
Restaurant Hospitality Training Course	2 hours	Business	High Speed Training	
Leadership & Management Training Course	6 hours	Business /General	High Speed Training	
Project Management Training Course	4 hours	Business	High Speed Training	
Negotiation Skills Training Course	3 hours	Business	High Speed Training	
Corporate Event Management Training Course	4 hours	Business	High Speed Training	
Time Management Training	4 hours	Business	High Speed Training	
Customer Service Training Course	2 hours	Business	High Speed Training	
Retail Customer Service Course	2 hours	Business	High Speed Training	
Workplace First Aid Training Course	3 hours	Business	High Speed Training	
Sports Nutrition Training Course	2 hours	PE	High Speed Training	



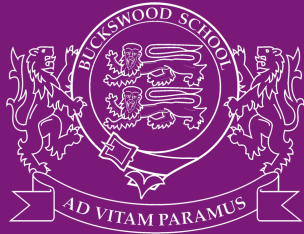
SATURDAY SCHOOL PROGRAMME FOR INDEPENDENT LEARNERS

Course Title	Approx. duration of course	Subject/ Department	Course Provider	Tick choice
Presentation Skills Training Course	1 hour	Business	High Speed Training	
Creative Writing Skills	6 hours	Business English	High Speed Training	
Facilities Management Training	4 hours	Business	High Speed Training	
Nutrition and Healthy Eating Training Course	4 hours	PE/Biology	High Speed Training	
Cross Cultural Awareness Online Training Course	2 hours	Business	High Speed Training	
Microsoft Word Course	3 hours	General skills	Alison.com	
Microsoft Excel Course	3 hours	General skills	Alison.com	
Google Analytics Individual Qualification	2 hours	Business	Alison.com	
Colour Theory for Artists and Designers	3 hours	Art & design	Alison.com	
Introduction to Music Theory	6 hours	Music	Alison.com	
Diploma in Web Design	15 hours	Web design	Alison.com	
Diploma in Manufacturing and Product Design	15 hours	Business, Art & design	Alison.com	
Introduction to Programming with Python	4 hours	IT	Alison.com	
Environmental Awareness in Geography	3 hours	Geography	Alison.com	
Understanding our Environment in Geography	3 hours	Geography	Alison.com	
Design - Applying Design Principles	3 hours	Design & Business	Alison.com	
Fundamentals of Human Resources	3 hours	Business	Alison.com	
Tourism - Introduction to Retail Travel Sales	2 hours	Business & Tourism/ Hospitality	Alison.com	
Diploma in International Tourism	15 hours	Tourism/ Hospitality	Alison.com	
Introduction to Environmental Sustainability	3 hours	Geography & Global citizenship	Alison.com	
Microsoft Outlook 2010	4 hours	General skills	Alison.com	
Understanding the Success of Silicon Valley	2 hours	Business	Alison.com	
Diploma in Web Design	15 hours	IT	Alison.com	



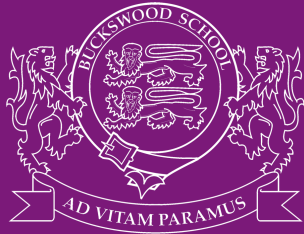
SATURDAY SCHOOL PROGRAMME FOR INDEPENDENT LEARNERS

Course Title	Approx. duration of course	Subject/ Department	Course Provider	Tick choice
Web Page Development	4 hours	IT	Alison.com	
Diploma in HTML5, CSS3 and JavaScript	15 hours	IT	Alison.com	
Study Skills	3 hours	General	Alison.com	
Introduction to Ecology	3 hours	Science	Alison.com	
Diploma in Hospitality Management	15 hours	Business & Hospitality	Alison.com	
Corporate IT Strategy and Business Frameworks	2 hours	IT & Business	Alison.com	
Diploma in Electrical Studies	10 hours	Vocational skills	Alison.com	
Business Communication - Managing Successful Team Meetings	2 hours	Business	Alison.com	
Introduction to Supply Chain Management	3 hours	Business	Alison.com	
Social Media Strategy for Small Businesses	3 hours	Business & IT	Alison.com	
Diploma in Building an Online Business	10 hours	Business & IT	Alison.com	
Diploma in Communication Skills	15 hours	General skills	Alison.com	
HTML5 Game Development - Introduction	3 hours	Business & IT	Alison.com	
Diploma in HTML5 Game Development	15 hours	Business & IT	Alison.com	
Marketing Management – Analysing Competitors and Customers	3 hours	Business	Alison.com	
Marketing Management - Capturing Marketing Insights	3 hours	Business	Alison.com	
Operating Systems - Introduction to Scheduling	3 hours	IT	Alison.com	
Operating Systems – Deadlocks and Threads	3 hours	IT	Alison.com	
Operating Systems – Systems Security	3 hours	IT	Alison.com	
Sales Techniques - Using Competitive Sales Strategies	3 hours	Business	Alison.com	
Touch Typing Training	2 hours	IT & General skills	Alison.com	
Introduction to Sales Management	3 hours	Business	Alison.com	
Google SketchUp for 3D Modeling	2 hours	Design & Architecture	Alison.com	



SATURDAY SCHOOL PROGRAMME FOR INDEPENDENT LEARNERS

Course Title	Approx. duration of course	Subject/ Department	Course Provider	Tick choice
Managing Water Resources for Human Health	3 hours	Geography & Business	Alison.com	
Smarter Learning - Improve Your Study Skills	5 hours	General skills	Alison.com	
Renewable Energy Sources	5 hours	Geography & Business	Alison.com	
Legal Studies - Laws and the Judicial System	3 hours	Law	Alison.com	
Legal Studies - The Adversary Trial System	3 hours	Law	Alison.com	
Psychology: Memory and Cognition	4 hours	Psychology	Alison.com	
Healthy Living	4 hours	General skills	Alison.com	
Diploma in Entrepreneurship	20 hours	Business	Alison.com	
Mind Mapping Tool - Bubbl.us	2 hours	General skills	Alison.com	
Knowing the Difference between an Idea and an Opportunity	2 hours	Business	Alison.com	
Diploma in Sustainable Development	15 hours	Geography & Business	Alison.com	
How To Use A 3D Printer	3 hours	Design & IT	Alison.com	
Strategic Management - Decision Making Process and Tools	3 hours	Business & IT	Alison.com	
Six Sigma - Understanding Design of Experiment	2 hours	Business	Alison.com	
IT Management - Building Information Systems	3 hours	IT	Alison.com	
Job Search Skills - Preparing Your Résumé and Cover Letter	2 hours	General skills	Alison.com	
Diploma in Change Management	10 hours	Business	Alison.com	
E-Commerce - Introduction to Internet Marketing Strategies for Businesses	2 hours	Business & IT	Alison.com	
Introduction to Valuation and Investing	3 hours	Business	Alison.com	
Diploma in Psychology	10 hours	Psychology	Alison.com	
Introduction to Cloud Computing	2 hours	IT	Alison.com	
Understanding Supply Chain Ecosystems	4 hours	Business	Alison.com	
Introduction to Risk Management	3 hours	Business	Alison.com	



SATURDAY SCHOOL PROGRAMME FOR INDEPENDENT LEARNERS

Course Title	Approx. duration of course	Subject/ Department	Course Provider	Tick choice
Journalism in the Digital Age	3 hours	Journalism	Alison.com	
Diploma in Marketing Management	10 hours	Business	Alison.com	
Stress Management - Dealing with Personal Stress	3 hours	General skills/ Wellbeing	Alison.com	
How to Plan Your Career Path	2 hours	General skills	Alison.com	
iPhone App Development	15 hours	Business & IT	Alison.com	
HIV/AIDS - Awareness & Prevention	2 hours	General knowledge	Alison.com	
Global Health Initiative - Malaria Awareness	3 hours	General knowledge	Alison.com	
Global Health Initiative - Hepatitis B Awareness	2 hours	General knowledge	Alison.com	
Global Health Initiative - Hepatitis C Awareness	3 hours	General knowledge	Alison.com	
Modern Lifestyle Diseases: Awareness and Prevention	3 hours	General knowledge	Alison.com	
Diploma in Human Nutrition	15 hours	Nutrition	Alison.com	
Introduction to Venture Capital	3 hours	Business	Alison.com	
Virtual Currencies: A Case Study of Bitcoin	2 hours	Business & General skills	Alison.com	